


# Enable Do Not Disturb

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## Synkato How-To Video

This training video reviews how to enable the Do Not Disturb (DND) function in Synkato.

Click the play (  ) button to view the training video.

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## Video Instructions

There may be times when you need to be logged into the queue, but are unavailable to take calls. You can easily turn on Synkato's do not disturb function (also known as DND) during these times.

When do not disturb is turned on, Synkato will continue to function normally, but it will not ring your desk phone or your softphone.

1. Start from your dashboard.
2. You'll find the DND toggle option in your contact card, which will be turned off by default.
3. To change this setting, click the Toggle link to the right of the DND field. Clicking this toggle link will quickly turn the function on or off. The current setting will always be displayed in the DND field.